Information about specific language-related occupations

The Institute of Linguists
www.iol.org.uk
Provides information on qualifications available and the site also has a job section.

The Institute of Translation and Interpreting
www.iti.org.uk
Provides career information sheets, information on freelancing and lists of other resources.

Association of Translation Companies
www.atc.org.uk
This is a professional group representing the interests of translation companies; website has lists of members and events, as well as vacancy and courses sections.

The International Association of Conference interpreters
www.aiic.net
Has jobs, courses and news under the “info” section.

National Network for Interpreting
www.nationalnetworkforinterpreting.ac.uk
The national network for interpreting is a Government-funded body responsible for the promotion of interpreting as a career. This site has numerous resources including information on career paths, major employers and professional advice.

Job sites

Because web sites are constantly changing and new ones being set up, this list is unlikely to be definitive. However, it serves to demonstrate the range of sites that can be found and that may be useful in your job search.

www.britishcouncil.org/language-assistants is the British Council website aiming to recruit language assistants.

www.latpro.com for bilingual Spanish-English or Portuguese-English speakers seeking work in the USA.

www.linguistlist.org covers jobs using languages worldwide, mostly in academia.

Europe Language Jobs
http://www.europelanguagejobs.com
Europe Language Jobs is an online portal designed for multilingual professionals with a desire to work abroad. It provides a meeting point for young job hunters who seek opportunities all over Europe using their language skills.


www.multilingualcareers.eu covers mainly the UK and Europe.

www.multilingualvacancies.com specialist language jobs board with worldwide coverage.

www.toplanguagejobs.co.uk operates the largest European network of language recruitment websites where leading language recruitment agencies and employers promote their permanent, temporary and contract language jobs.

Translation services

The Directorate-General for Translation of the European Commission
http://ec.europa.eu/dgs/translation/index_en.htm
Lingo24
www.lingo24.com
translation agency whose site includes advice on careers in translation, case studies and useful links

RWS Group
www.rws.com
Patent and other specialist translation services company which regularly recruits graduates interested in a language-based career

Recruitment agencies specialising in languages

Again, this is not a definitive list but demonstrates the wide range of recruitment agencies to be found. You may want to consult The Careers Group publication Recruitment Agencies, available in the careers service, for details of others and how to make the best of them.

Appointments Bi-Language
www.appointmentsbilanguage.co.uk
Bilingual People
www.bilingualpeople.com
Corinium Language Associates
www.coriniumlanguage.co.uk
Crone Corkill
www.cronecorkill.co.uk
Specialise in secretarial and office roles requiring languages.

Disco International
www.discointer.com
Specialise in jobs for Japanese speakers.

Euro London Appointments
www.eurolondon.com
Large independent language recruitment consultancy in Europe, with offices in London, Windsor, Manchester, Paris, Frankfurt, Munich, Dusseldorf, Luxembourg and Zurich.

French Recruitment
www.frenchrecruitment.co.uk
Help students with fluency in French to find a job at the end of their studies in the UK. Focus on business-related jobs but welcome candidates with non-business backgrounds.

French Selection
www.french-selection.co.uk
Opportunities for French, German, Spanish, Russian & Italian speaking graduates throughout the UK.

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<tr>
<th>Organization</th>
<th>Website</th>
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<tbody>
<tr>
<td>iAgora</td>
<td><a href="http://www.iagora.com">www.iagora.com</a></td>
</tr>
<tr>
<td>JAC Recruitment</td>
<td><a href="http://www.jac-recruitment.co.uk">www.jac-recruitment.co.uk</a></td>
</tr>
<tr>
<td>Specialise in Japanese</td>
<td></td>
</tr>
<tr>
<td>Job Trae Cymru</td>
<td><a href="http://www.jobtraccymru.co.uk">www.jobtraccymru.co.uk</a></td>
</tr>
<tr>
<td>Specialise in jobs for Welsh speakers</td>
<td></td>
</tr>
<tr>
<td>Kerr Multilingual</td>
<td><a href="http://www.kerr-multilingual.co.uk">www.kerr-multilingual.co.uk</a></td>
</tr>
<tr>
<td>The Language Business</td>
<td><a href="http://www.languagebusiness.co.uk">www.languagebusiness.co.uk</a></td>
</tr>
<tr>
<td>The Language Export Centre</td>
<td><a href="http://www.lxcentre.co.uk">www.lxcentre.co.uk</a></td>
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<tr>
<td>Language Matters</td>
<td><a href="http://www.languagematters.co.uk">www.languagematters.co.uk</a></td>
</tr>
<tr>
<td>Linguists Direct</td>
<td><a href="http://www.linguistsdirect.com">www.linguistsdirect.com</a></td>
</tr>
<tr>
<td>Merrow Language Recruitment</td>
<td><a href="http://www.merrow.co.uk">www.merrow.co.uk</a></td>
</tr>
<tr>
<td>Nordic Staff</td>
<td><a href="http://www.nordicstaff.com">www.nordicstaff.com</a></td>
</tr>
<tr>
<td>Recruit Nordic speakers throughout Europe</td>
<td></td>
</tr>
<tr>
<td>People First</td>
<td><a href="http://www.people-first.co.uk">www.people-first.co.uk</a></td>
</tr>
<tr>
<td>Reed</td>
<td><a href="http://www.reed.co.uk/jobs/language-specialist">www.reed.co.uk/jobs/language-specialist</a></td>
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**Considering working abroad using your modern language skills?**

Here are some suggested websites to check out for linguists wanting to work overseas.

<table>
<thead>
<tr>
<th>Organization</th>
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<tbody>
<tr>
<td>AIESEC</td>
<td><a href="http://www.aiesec.co.uk/students/go-global">www.aiesec.co.uk/students/go-global</a></td>
</tr>
<tr>
<td>AIESEC’s challenging work abroad programme offers an excellent opportunity for graduates to encounter new people and cultures whilst working.</td>
<td></td>
</tr>
<tr>
<td>The British Council</td>
<td><a href="http://www.britishcouncil.org/learning-opportunities-for-uk-students">www.britishcouncil.org/learning-opportunities-for-uk-students</a></td>
</tr>
<tr>
<td>Careers Europe</td>
<td><a href="http://www.careerseurope.co.uk">www.careerseurope.co.uk</a></td>
</tr>
</tbody>
</table>

This is a very useful site which provides students with advice and guidance about international careers.

**How marketable is a modern languages degree?**

Very, if you think in terms of the transferable skills you have developed and how they meet the employers’ requirements. During your year abroad you will have developed your adaptability and probably encountered numerous problems that had to be solved. Whilst at university you may have worked independently on a project or participated in team discussions. Speaking a second language will be useful in a whole range of working environments. For more insights into developing and marketing your transferable skills pick up a copy of *How to Analyse and Promote Your Skills For Work.*

To translate your qualifications contact NARIC


The European job mobility portal, connecting Jobcentres across Europe.

Euroguidance

www.euroguidance.net

A network of centres linking together the Careers Guidance systems in Europe

Goworkabroad

www.goworkabroad.co.uk

Focuses on finances, language issues, legalities and practicalities of working abroad.

Voluntary Services Overseas (VSO)

www.vso.org.uk

VSO is an independent charity that works through volunteers. For those interested in sharing their skills and experience with people in the world’s poorest countries, there are challenging roles available through this programme

**Specific country information**

**Working in Spain and Latin America**

Two books to get you started are ‘Living and Working in Spain: a survival handbook’ and ‘EURO-Challenge: International Career Guide for Students and Graduates’. Check out www.eurograduate.com

The Paperboy

www.thepaperboy.com

Lists links to many newspaper sites worldwide. El Pais is the most widely read Spanish paper and has the most jobs advertised in its Sunday Supplement.

El Servicio Público de Empleo Estatal (SEPE)

www.sepe.es

Mainly deals with semi or unskilled roles.

<table>
<thead>
<tr>
<th>Job agencies for temporary work are listed in the yellow pages under Oficinas de Empleo.</th>
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</thead>
<tbody>
<tr>
<td>Try <a href="http://www.adecco.es">www.adecco.es</a> or <a href="http://www.latpro.com">www.latpro.com</a> is an online recruitment site for Spanish and Portuguese speakers.</td>
</tr>
<tr>
<td><a href="http://www.empleos.net">www.empleos.net</a> is a jobsite for Latin America and Spain.</td>
</tr>
<tr>
<td>Make speculative applications; addresses of companies can be obtained from local chambers of commerce (Camara Oficial de Comercio e Industria).</td>
</tr>
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If you have an interest in a particular type of work, contact the relevant professional body in Britain. They may be able to provide details of a Spanish counterpart who can supply careers information. Willings International Press Guide lists specialist magazines and journals which often carry jobs for specific areas.

**Working in Portugal and Brazil**

Diário de Notícias and Correio da Manhã are widely read in Portugal.


This has links to various recruitment agencies.

Make speculative applications. The Directory of Jobs and Careers Abroad includes a list of British firms with subsidiaries in Portugal.

**Prospects**

[www.prospects.ac.uk/work_in_brazil.htm](http://www.prospects.ac.uk/work_in_brazil.htm)

The Prospects website has some useful information about working in Brazil.

**Working in France**

Two books to get you started are European Graduate Opportunities (also online at [www.e-go.fr](http://www.e-go.fr)) and Go - Le Guide des Opportunités de Carrières. Both have recruitment details of large companies based in France, with information on job hunting, CVs, covering letters plus a good selection of reviewed job websites.

*See especially* [http://etudiant.lefigaro.fr](http://etudiant.lefigaro.fr) and the weekly newspaper Carrières et Emplois which exclusively carries job advertisements. Try online recruitment sites such as [www.emploi.com](http://www.emploi.com) or [www.mpfrance.com](http://www.mpfrance.com) (which also has a work experience section). The Agence Nationale pour l’Emploi (ANPE) is the French Job Centre.

**Working in Germany**

*Berufsunplanung für den Management-Nachwuchs* has information and opportunities for management trainees.

Saturdays is a good day for job adverts, try Die Welt and Frankfurter Allgemeine Zeitung.

You can find details of the German Job Centre at [www.arbeitsagentur.de/](http://www.arbeitsagentur.de/).

This offers a central placement service (ZAV) for placing applicants from abroad with German firms.

Speculative applications are common in Germany. Addresses of companies can be obtained from local chambers of commerce or try the German-British Chamber of Commerce mail@ahk-london.co.uk. Establish links with Germany by becoming a member of the Anglo-German Association, 158 Buckingham Palace Road.

**Working in Greece**

A Greek CV tends to be 3-5 pages and more detailed than its British counterpart. Information is presented chronologically and it is signed. Most Greek companies have less than 200 employees and self-employment is more common than in the UK.

Ta Nea is the most widely read paper. The public employment service is called Organismmos Apasholisseos Ergatikou Dynamikou (OAED). Private recruitment agencies are illegal in Greece but you could try online [www.adecco.gr](http://www.adecco.gr)